

Service Document Standard Form:

Role Profile

Vehicle Technician



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ROLE DETAILS:

Role Title:	Vehicle Technician
Grade:	VT5 – VT6
Service Area:	Finance and Assets
Responsible To:	Workshop Manager

PURPOSE OF THE ROLE:

To undertake the inspection, servicing, maintenance, repair, and diagnosis of Buckinghamshire Fire & Rescue Service's fleet of emergency response vehicles, specialist appliances, light commercial vehicles, plant, and associated equipment, ensuring operational readiness, legal compliance, safety, and value for money. The role contributes directly to the availability and reliability of front-line emergency resources that support service delivery across Buckinghamshire.

DIMENSIONS OF THE ROLE:

Financial (direct or non-direct): None

Staff responsibilities (direct or non-direct): None

PRINCIPAL ACCOUNTABILITIES:

- Carry out servicing, inspections, maintenance, and repairs to a wide range of emergency vehicles, support vehicles, plant, and equipment
- Diagnose mechanical, electrical (including CAN bus systems), and hydraulic faults, using specialist diagnostic equipment and technical information
- Ensure all work is completed safely, efficiently, and to manufacturer, legislative, and Service standards
- Conduct preventative maintenance during inspections and annual servicing, and identify potential defects before they impact operational availability
- Maintain accurate maintenance records, inspection reports, and documentation in accordance with Service procedures

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- Participate in on-call arrangements and attend out-of-hours breakdowns, where required
- Assist with fleet modifications, installations, and equipment fit-outs
- Attended training courses as required by the authority
- Maintain high standards of housekeeping, health and safety, and environmental compliance within the workshop

DECISION MAKING:

Make decisions:

- Roadworthiness and serviceability of vehicles, equipment, and associated assets
- The most appropriate repair method or corrective action required
- Whether vehicles or equipment should be removed from operational service pending inspection, repair, or further assessment
- Prioritisation of repair and maintenance activities within agreed procedures and operational requirements

Significant say in decisions:

- Roadworthiness and serviceability of vehicles, equipment, and associated assets
- The most appropriate repair method or corrective action required
- Whether vehicles or equipment should be removed from operational service pending inspection, repair, or further assessment
- Prioritisation of repair and maintenance activities within agreed procedures and operational requirements

CONTACT WITH OTHERS:

Internal

- Daily communication with the workshop / fleet managers and workshop colleagues to coordinate maintenance activities, prioritise workloads, and ensure vehicle availability
- Regular contact with Operational Firefighters and Officers when attending Station, for repairs, or in the role of duty technician regarding defects, repairs, and progress updates
- Collaboration with Stores, ICT, and other Support Teams in relation to maintenance of equipment and to facilitate vehicle preparation and equipment installations

External

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- Occasional contact with vehicle manufacturers, parts suppliers, and external contractors to obtain technical advice, specialist support, parts and equipment

PERSONAL REQUIREMENTS:

- To participate in a programme of continuous personal and professional development relevant to the role
- To be committed to protecting and respecting the privacy of individuals and the responsible handling of personal information
- To ensure all aspects of health and safety are adhered to. Ensuring that all employees, visitors, contractors etc. within the area are following statutory requirements and Service policies and procedures
- To support the effective implementation and embedding of relevant policies and procedures
- To support the effective implementation and embedding of equality, diversity, and inclusion
- To share the Service's commitment to safeguarding and promoting the welfare of children and vulnerable adults
- To undertake, with appropriate training, the duties of other roles as required
- To mentor and coach employees as required
- Attend meetings as required, and submit information in appropriate formats as required
- To undertake any other duties which fall within the broad spirit, scope, levels, and purpose of this role that may reasonably be required from time to time, at any location required by the Service

Behaviours we are looking for:

- **Professional:** Upholds integrity, compassion, and respect. Values diversity and advocates inclusiveness
- **Connected:** Personable with strong communication skills. Builds meaningful relationships and manages stakeholders effectively
- **Empowering:** Supports team success, celebrates achievements, and fosters a collaborative environment
- **Ambitious:** Creative problem solver who embraces new technology. Proactive and able to juggle multiple projects

REQUIREMENTS: Essential Criteria

Qualifications & Training:

- NVQ Level 3 Heavy Vehicle qualification (or equivalent) (e.g., City and Guilds)

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- Full driving licence, ideally with category C entitlement (LGV)

Experience, Skills & Knowledge

- Demonstrable experience of servicing, repairing, and diagnosing faults on light commercial and heavy vehicles within a professional Workshop environment
- Experience in electrical fault finding on vehicle CAN systems

REQUIREMENTS: Desirable Criteria

Qualifications & Training:

- IRTEC accreditation

Experience, Skills & Knowledge:

- Experience of welding and associated equipment
- Vehicle and tool hydraulics
- Self-motivated – able to work on own initiative to high standards of work
- Live within 30-minutes of travelling time to Aylesbury

ANY ADDITIONAL INFORMATION:

The post holder will be expected to have a flexible approach to work, possessing a high level of integrity, honesty, reliability, and confidentiality.

This role profile will be supplemented by annual objectives, which will be developed in conjunction with the role holder. It will be subject to regular review, and the Service reserves the right to amend or add to the content listed above.